

Locating Study Documents

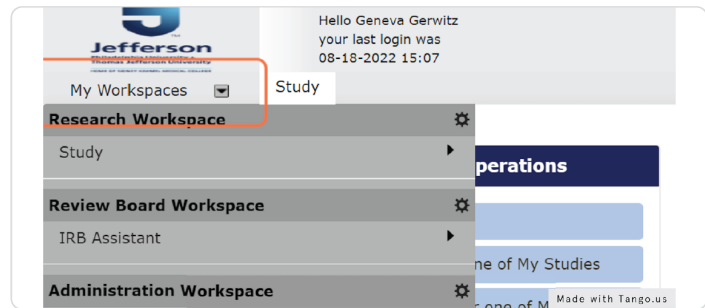
Go to iRIS: Application Home

STEP 1

Go to iRIS: Application Home

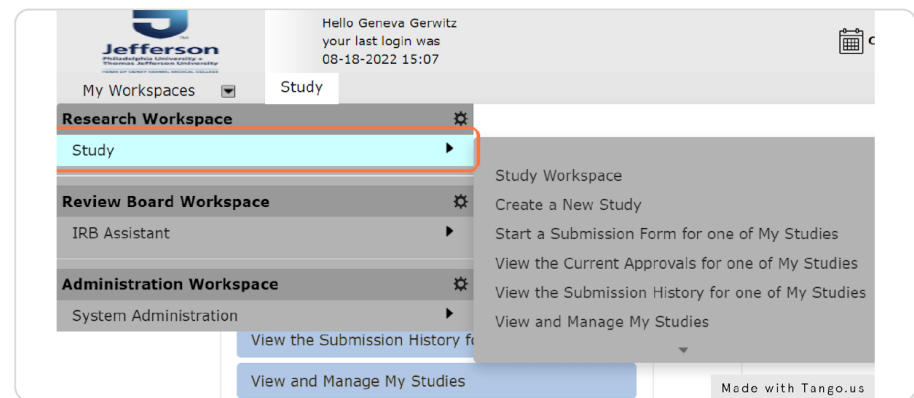
STEP 2

Click on My Workspaces



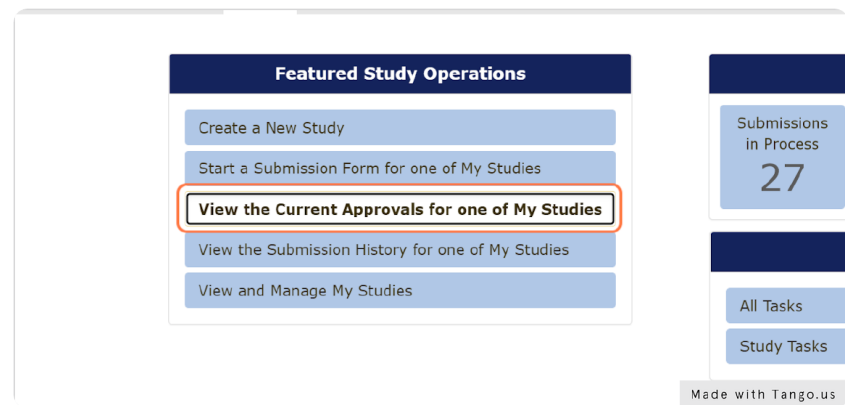
STEP 3

Click on Study



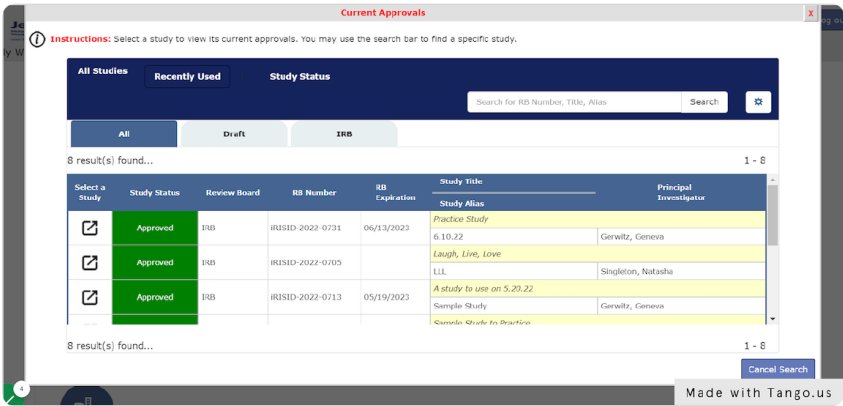
STEP 4

Click on View the Current Approvals for one of My Studies



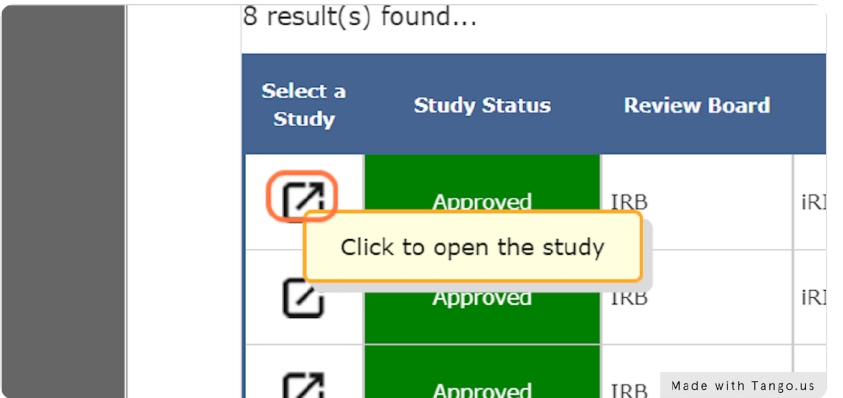
STEP 5

Click on All Studies...



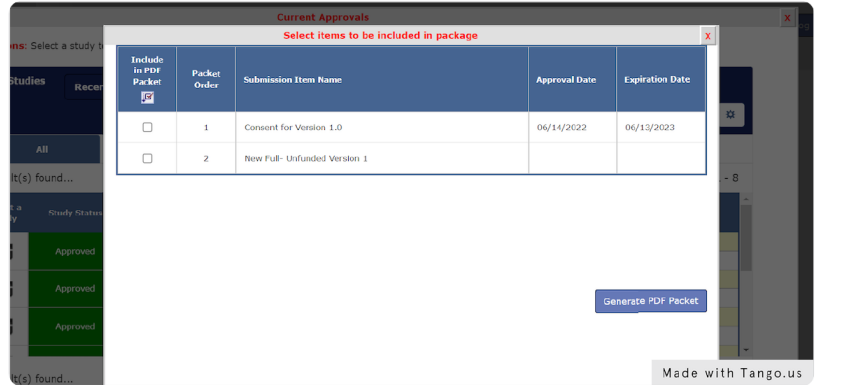
STEP 6

Click on Click to open the study



STEP 7

Click on Include...



STEP 8

Click on New Full- Unfunded Version 1

Select items to be included in package

Include in PDF Packet	Packet Order	Submission Item Name	Approval Date	Expiration Date
<input type="checkbox"/>	1	Consent for Version 1.0	06/14/2022	06/13/2023
<input type="checkbox"/>	2	New Full- Unfunded Version 1		

STEP 9

Check printOptions

Recent	<input checked="" type="checkbox"/>	Order	
All	<input type="checkbox"/>	1	Consent for Version 1.0
result(s) found...	<input checked="" type="checkbox"/>	2	New Full- Unfunded Version 1
Select a Study			
Study Status			

STEP 10

Click on Generate PDF Packet



STEP 11

Click on Close Save

