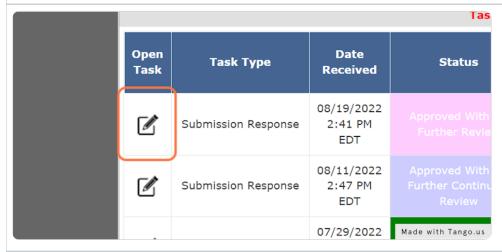# Stipulations 101

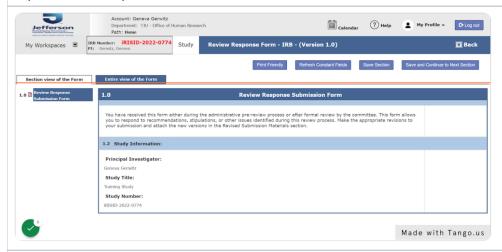**Step 1: From the Home Screen in iRIS, click on *Pending My Responses.***
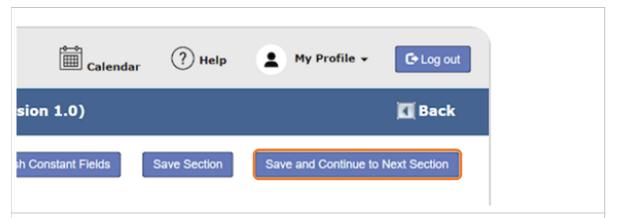

Step 2: Open a task for a study that has pending stipulations.

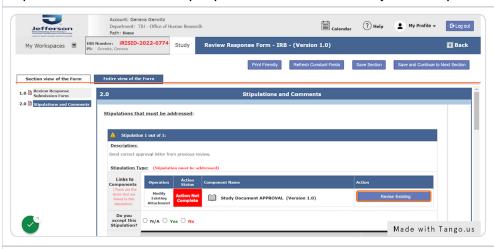| Open Task	Task Type	Date Received	Status
✎	Submission Response	08/19/2022 2:41 PM EDT	Approved With Further Review
✎	Submission Response	08/11/2022 2:47 PM EDT	Approved With Further Continu Review
		07/29/2022	

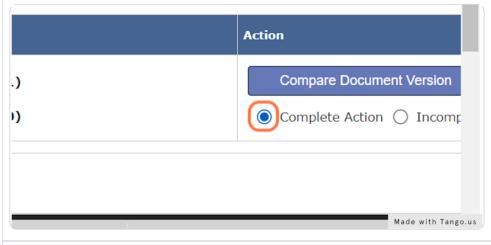**Step 3: Review the Response Submission Form**

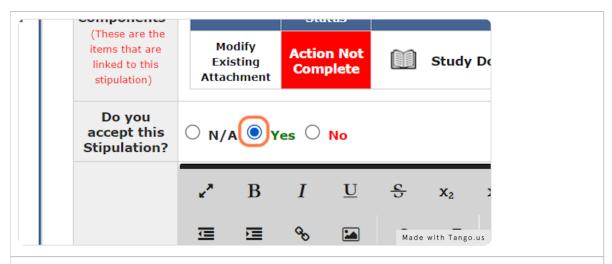**Step 4: Click Save and Continue to Next Section.**

Step 5: Click on the Action and follow prompts to revise. *Note: Actions will vary based on stipulations set by the reviewer.*
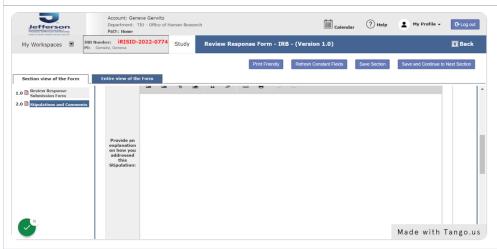

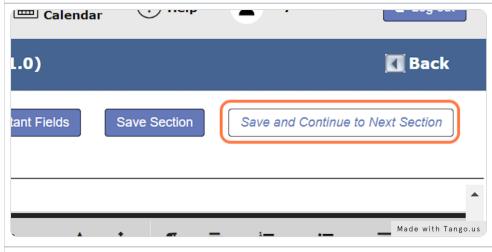**Step 6: Once you have addressed the stipulation, mark the action complete.**
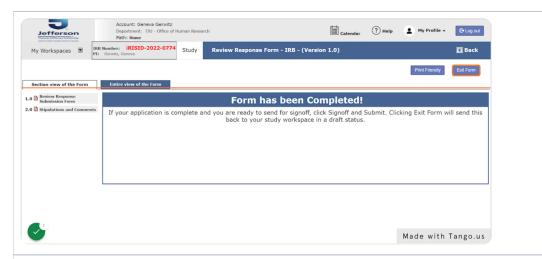

Step 7: Accept the stipulation by clicking *Yes.*

Components

(These are the items that are linked to this stipulation)

	Status	
Modify Existing Attachment	**Action Not Complete**	📖 Study Do...

Do you accept this Stipulation?   ○ N/A   ◉ Yes   ○ No

(toolbar)   ↗   **B**   _I_   U̲   S̶   X₂

(toolbar)   ⮸   ⮷   🔗   🖼

Step 8: Provide an explanation of how the stipulation was resolved.

Jefferson

Account: Geneva Gerwitz
Department: TJU - Office of Human Research
Path: Home

📅 Calendar   ❓ Help   👤 My Profile ▾   Log out

My Workspaces ▾   IRB Number: **iRISID-2022-0774**   PI: Gerwitz, Geneva   Study   **Review Response Form - IRB - (Version 1.0)**   ◀ Back

Print Friendly   Refresh Constant Fields   Save Section   Save and Continue to Next Section

Section view of the Form	Entire view of the Form

1.0 📄 Review Response Submission Form

2.0 📄 Stipulations and Comments

Provide an explanation on how you addressed this Stipulation:

Step 9: When you are ready to move to signoff, click _Save and Continue to Next Section._

📅 **Calendar**   ❓ Help   ▬   Log out

1.0)   ◀ **Back**

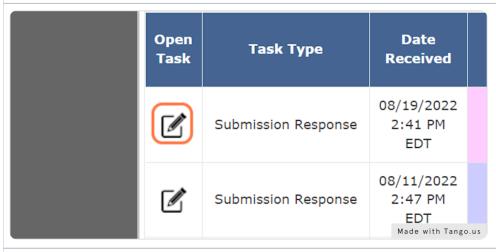tant Fields | **Save Section** | _Save and Continue to Next Section_

▲

Step 10: Click _Exit Form_

Step 11: From the iRIS Homepage, go back to *Pending My Responses.*

Step 12: Open the submission again.

Step 13: Click *Signoff and Submit.*

1.0)   ◀ **Back**

⬛ction   Save and Continue to Next Section   *Signoff and Submit*

Form