

Self-assigning iRIS training in myLearning

1. Login to [MyJeffHub Learning Portal](#)
2. [Click on "My Assigned Learning"](#)
3. [Under Find Learning,](#) type in "iRIS e-IRB training" and you can assign the course to yourself which can be found under Due Later

The screenshot shows the MyJeffHub Learning Portal interface. At the top, there is a navigation bar with the MyJeffHub logo and a 'Learning' dropdown menu. Below this, there are tabs for 'My Learning' and 'My Team'. The main content area is titled 'Library' and features a search bar with the text 'iris' entered. To the left of the search bar is a 'Browse by Categories' button. Below the search bar, the results are displayed as 'Results for "iris"', showing '1 COURSES'. On the left side, there is a 'Refine By' section with a 'Learning Type' dropdown menu. On the right side, there is a preview card for the course 'iRIS e-IRB Training (Online JEFFIHRESEARCHIRISeIRB)', which is marked as 'Free'. The card includes a small image of a person's hands typing on a keyboard.

****Very Important**** In order to have full access to iRIS you **must complete the course AND the survey**. Once you complete the course, the survey will be in your **overdue** section.

Once you complete both the Training and Survey in MyJeffHub, you will receive access within 24-48 hours.