

December 16, 2016

IRB Announcement – IRB Reminder Emails

The Office of Human Research (OHR) sends out several types of emails as helpful reminders that certain actions must be taken. These include a reminder when a continuing review is due, when a study has expired, and for exempt studies, a reminder to inform the IRB upon completion of the study. Previously many of these emails were only being sent to the PI. This process has been updated so that other study personnel will receive these emails as well.

Since you may not have been receiving these reminders recently, you may start to receive more of these emails than usual, especially if you are on a number of studies. We ask for your patience during this transition, and feel free to forward the reminders to the appropriate person or delete them as necessary. Our main intention is to provide helpful reminders so that important IRB actions can be completed in a timely manner and especially to ensure continuous IRB approval of your studies.

If you have any questions, please contact [Patrick Herbison](#).

Thank you,

The Office of Human Research