

**May 31, 2016**

**Jefferson IRB Announcement – SAE and UAP Summary Reports**

You now have the ability to run a report of all the serious adverse events (SAEs) or unanticipated problems (UAPs) for a given study. This can be done in the eSAEy and eazUP systems. We hope that these reports will be helpful when submitting continuing reviews and at other times when a list of this nature is called for.

Please note:

1. You will only be able to run reports for studies that you have access to. Generally this will be the studies that you are listed on in JeffTrial, but there are some exceptions (CTO, JCRI).
2. You will only see results for a given study if SAEs or UAPs have been signed off by the PI/Co-I in the date range you select.

To access the reports please go to the OHR website:

[http://www.jefferson.edu/university/human\\_research.html](http://www.jefferson.edu/university/human_research.html)

(if you are prompted to enter user name and password, just click cancel)

**For SAEs:**

Click on 'Electronic Serious Adverse Event Reporting (eSAEy)' on the right

Log in

Click on 'Download SAE Summary Report for a Protocol'

Select your criteria and generate the report

**For UAPs:**

Click on 'Electronic Unanticipated Problem Reporting (eazUP)' on the right

Log in

Click on 'View eazUP Summary Report'

Select your criteria and generate the report

You can then export the reports as Excel or PDF.

Please try these reports and let us know if you have any questions or comments. Also, please let us know how you use these reports and if you have any ideas for improvement.

Thank you,

Office of Human Research

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