JEFFERSON—Office of Human Research

**CHECKLIST FOR UNDERGRADUATE RESEARCH STUDY**

**Version Date – FOR OHR USE: 2/27/20**

**STUDY TITLE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**NAME OF STUDENT:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**TELEPHONE#/E-MAIL:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Instructions:** Use this form as a checklist to certify that the research you intend to conduct fits completely into one or more of the following categories. Unless you intend to publish or publicly present findings from your research study, it does not meet the federal definitions of human subjects research as cited in HHS and FDA regulations at 45 CFR 46.102 & 21 CFR 50.3, respectively, and, therefore, does not fall under IRB purview and does not require IRB approval. This form serves to document your intent to conduct your research study.

Please check the applicable categories of research you intend to conduct:

\_\_\_\_ (1) Information-gathering interviews, questionnaires & surveys (paper or Web-based)

\_\_\_\_ (2) Participant observation including interactions with internet chat rooms and observations of public behaviors

\_\_\_\_ (3) Creation of focus groups or charrettes

\_\_\_\_ (4) Case studies of living identifiable individuals involving original research

\_\_\_\_ (5) Development of occupational and physical therapy devices with no risk to human subjects

* Is there an intention to market device and/or seek FDA approval? YES NO

\_\_\_\_ (6) Development of textile-based materials that entail testing on human subjects

\_\_\_\_ (7) If none of the above categories apply, please provide a brief description of your research study:

Does the student intend to publish or publicly present findings from this research study outside the confines of the university?

YES

NO

If yes, this research study may require IRB approval prior to initiation. Please contact the Office of Human Research at 215-503-8966 or [kyle.conner@jefferson.edu](mailto:kyle.conner@jefferson.edu)

**By signing below, the student and the faculty advisor certify that the entirety of the student’s research fits into one or more of the above categories.**

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Student Date Course Professor Date

**WRITTEN DETERMINATIONS**

If an IRB determination is required by a funding agency or sponsor, the student may include a request for written determination with the OHR-35.

**STUDENT CODE OF CONDUCT**

It is expected that all undergraduate student research will be conducted in strict compliance with the Student Code of Conduct and any other applicable compliance policies.