

**ACKNOWLEDGEMENT OF SITE AGREEMENT TO CEDE IRB REVIEW**

**AND REVIEWING IRB TO PROVIDE OVERSIGHT**

**Version Date – FOR OHR USE: 9/4/24**

This letter documents that:

1. [ENTER NAME OF REVIEWING INSTITUTION] will serve as the Reviewing IRB for [ENTER NAME OF RELYING INSTITUTION] for the study noted below;

and

1. [ENTER NAME OF RELYING INSTITUTION] has agreed to cede IRB review to [ENTER NAME FOR REVIEWING INSTITUTION] for the study noted below.

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| --- | --- |
| Study Title: | *[Enter Study Title]* |
| Overall PI/Sponsor: | *[Enter Reviewing Site Investigator Name]* |
| Reviewing IRB Study ID#: | *[Enter Study ID#]* |
| Relying Site Investigator: | *[Enter Relying Site Investigator Name]* |
| Relying Institution Study ID#: | *[Enter Study ID#]* |

IRB review will be ceded under the SMART IRB Master Common Reciprocal Institutional Review Board Authorization Agreement. If you have questions about the IRB review process or study status, please do not hesitate to contact the Reviewing IRB.

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Name of Reviewing IRB Designee

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Signature of Reviewing IRB Designee Date

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Name of Relying IRB Designee

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Signature of Relying IRB Designee Date

cc: *<Enter Overall Investigator Name>*

*<Enter Relying Site Investigator Name>*