Steps to Success

1. **Timeline** (Ideal; *subject to modification on a case-by-case basis).*

   (Approximately) 6-month prior to the grant submission:
   - The Principal Investigator (PI) contacts the GrantSuccess Program Director (GSPD) and received, "Request for Participation in GrantSucess Program" form.
   - The GSPD and Faculty mentors meet with PI to discuss their proposed grant and potential reviewers.
   - The GSPD and PI, and possibly PI mentors may meet at various times prior to the presentation based on need.

   (Approximately) 2-4-months prior to the grant submission:
   - GSPD will contact reviewers and set up date of presentation.
     NOTE: There should be no contact between the PI and Reviewers. The GSPD will manage all logistics.

   (Approximately) 4-weeks prior to the grant submission:
   - 2-weeks prior to the scheduled grant presentation, the PI will send the GSPD their presentation material.
   - 1-week prior to the scheduled grant presentation, the GSPD will send all of the submitted presentation material to all Reviewers.
   - Reviewers provide feedback within 1-week after presentation.

2. **Reviewers**
   - There will be 2-3 Internal Reviewers and 3-4 External Reviewers.
   - Reviewers will receive the Grant 1-week prior to presentation, but they are not obligated to read before presentation that covers both Aims and Research Strategy.
   - Reviewers can be drawn from world-wide pool of experts in field.

3. **Presentation**
   - Presentation will last no longer than 60-minutes.
   - External Reviewers join via video conferencing.
   - PI will present Aims and Strategy.
   - Interaction and engagement will be encouraged throughout the presentation.

For additional program information contact:
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